

## **ST DOMINIC PARISH COUNCIL**

### **Minutes of the Annual General Meeting of St Dominic Parish Council held at St Dominic Parish Hall on Wednesday 1st May 2024 at 7.00pm**

Present: Councillors: D Fry (Outgoing Chair) J Wenmoth, A Cox, D Potter, G Wilkins, G Brown, D Greene, S Brady and K Heslop.

In Attendance: J Candy Parish (Clerk) and 2 members of the public present.

<b>1</b>	<b>Election of Chair</b> The outgoing Chair, Cllr Fry, took nominations. Cllr Cox was <b>Proposed by Cllr Brady, Seconded Cllr Brown, All in Favour</b> Cllr Cox signed the Acceptance of Office.
<b>2</b>	<b>Election of Vice Chair</b> Cllr Brown was <b>Proposed by Cllr Fry, Seconded Cllr Brady, All in Favour.</b> Cllr Brown signed the Acceptance of Office.
<b>3</b>	<b>Apologies for Absence</b> None.
<b>4</b>	<b>Minutes</b> The AGM Minutes of 3 <sup>rd</sup> April 2023, which had been noted for accuracy on 7 <sup>th</sup> June 2023, were <b>Proposed Cllr Wilkins, Seconded Cllr Wenmoth, All in Favour</b>
<b>5</b>	<b>Meeting Schedule</b> It was <b>Proposed by Cllr Wilkins</b> that; a) The Council will meet every month except January and August. b) Meetings will be held on the first Wednesday of the month, except during July, when it will be on 17 <sup>th</sup> , due to the Clerk's holiday. c) Meetings will take place in St Dominic Parish Hall at 7.00pm. <b>Seconded Cllr Potter, All in Favour</b>
<b>6</b>	<b>Annual Allowances</b> It was agreed that Annual Allowances should continue to be paid to all Cllrs at a rate of £20.00, to cover the cost of broadband, printing etc. This would be paid in October, with any new Cllrs paid pro rata. <b>Proposed Cllr Brady, seconded Cllr Wilkins, All in Favour.</b>
<b>7</b>	<b>List of Assets</b> The list was agreed as accurate, <b>Proposed Cllr Brady, Seconded Cllr Wilkins, All in Favour.</b>
<b>8</b>	<b>Use of official emails</b> The Clerk stated that it was important to use stdominicpc.org.uk email addresses, due to GDPR and sharing of confidential financial information. <b>Cllr Heslop proposed, Seconded Cllr Fry, that all Cllrs should use official email, All In Favour</b>
<b>9</b>	<b>Meeting time limit</b> Cllr Brady Proposed, Seconded Cllr Greene, stated that all Meetings should be completed within 2 hours, if not an extension must be agreed and voted on, <b>All in Favour</b>
<b>7</b>	<b>Appointment to Outside Bodies</b> a) <b>Cllr Cox was proposed</b> to sit on the Parish Hall Committee by <b>Cllr Brady, seconded Cllr Brown, All in Favour</b> b) <b>Cllr Heslop proposed, seconded Cllr Shannon,</b> that Cllr Fry attend Community Area Panel. <b>All in Favour</b>

There being no further business the Chair closed the meeting at 7.20pm

Signed.....Chairman Dated.....